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ST.XAVIER'S CATHOLIC COLLEGE OF ENGINEERING
(Autonomous)
NAGERCOIL - 629 003

SXCCE/DC/CIR/2024-2025/02

21-11-2024

CIRCULAR

Sub: SXCCE- Discipline committee - Review meeting - Reg.

Discipline Committee meeting is arranged on 25.11.2024, Monday at 3.00 pm at the Board Room.

Agenda:

- Review of the minutes of previous meeting & action taken.
- Disciplinary cases reported ODD semester of the academic year 2024-2025.
- Other matters

All Members are requested to attend the meeting.


PRINCIPAL

St.Xavier's Catholic College of Engineering (Autonomous)
Nagercoil – 629003

Discipline Sub Committee Meeting (2024-2025)

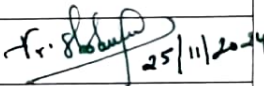


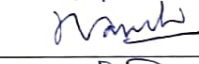



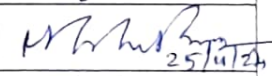
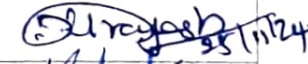
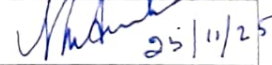
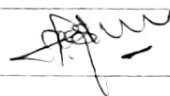
ODD Semester

Attendance

Date: 25.11.2024

Venue : Board Room

Time : 3.00 PM

Sl.No	Name	Designation	Signature
1	Rev.Fr.S.Godwin Selva Justus	Correspondent	 25/11/24
2	Dr.J.Maheswaran	Principal	 25.11.24
3	Dr.V.Christus Jeya Singh	Vice-Principal	 25/11/24
4	Dr.F.Ramesh Dhanaseelan	Prof./MCA	
5	Mr.M.Thomas Mathiyas	Physical Director	
6	Mr.L.G.X.Agnel Livingston	Asst.Prof./CSE	on leave
7	Dr.S.Frank Stephen	Asst.Prof./CE	
8	Dr.S.Absa	Asst.Prof./ECE	
9	Dr.M.John Bosco	Asst.Prof./EEE	 25/11/24
10	Dr.D.Hevin Rajesh	Asso.Prof./IT	 25/11/24
11	Mr.M.M.Anwar Rajesh	Asst.Prof./ME	 25/11/25
12	Dr.M.Babima	Asst.Prof./MBA	on leave
13	Dr.J.P.Vidya	Asst.Prof./H&S	on leave
14	Ms.M.Jasmin Mary	Asst.Prof./AI	


25.11.24

St. Xavier's Catholic College of Engineering (Autonomous)
Nagercoil - 629 003

Discipline Sub Committee Meeting-ODD Semester 2024-'25

Minutes of the meeting

Date: 25.11.2024

Venue: Board Room

Time: 3.00 pm to 4.30 pm

Members attended: Enclosed

Agenda:

- Review of the minutes of previous meeting & action taken.
- Discussions on the previous Department Discipline Coordinators committee meeting.
- Disciplinary cases reported odd semester of the academic year 2024-2025.
- Other matters.

Principal welcomed the members and presented the agenda.

1. Review of the minutes of previous meeting & action taken (held on 8.6.2024)

Sl. No.	Minutes	Action taken
1	In order to introduce waist coat, it is planned to get opinion among girls students through HOD.	Most of the students are not interested and so the plan is dropped.
2	It is planned to link SXCCE-Staff Android App to the College automation software.	Developed and currently under testing
3	It is planned to conduct special raid during break time to avoid mobile usage among students and seize the mobile immediately if they use the mobile phone in the college campus.	Conducted Cell phone raid in the departments and necessary action was taken. Mech – 2 times, IT – 1 time, CSE- 2 times, MCA- 2 times, EEE -1 times

2. Discussions in the previous Department Discipline Coordinators committee meeting (held on 21.11.2024)

Sl. No.	Discussion
1	Many of the students are not in proper dress code. Depute two or more securities at the gate in order to screen the students in the morning session.
2	Modify the automation software such that when a student is caught for the fourth time system should enter the fine automatically, which should reflect in student's college login, so that the students will also know about the fine.
3	It is planned to introduce one more option in the SXCCE-APP "Damage to the college property"
4	It is planned to conduct cell phone raid frequently. Few DDC may join together and go for raid to other departments occasionally.

3. Disciplinary cases reported during odd semester of the academic year 2024-2025.

1. 31 mobile phones were seized from students. With proper warning and apology letter, the mobile phones were handed over to their parents with Rs 500/- towards poor student's welfare fund.
2. 1588 number of cases were booked through mobile app for student late to the college and improper dress code. Mentors & HoDs dealt the deviations of the students with the intimations to parents.
3. Three students (one student from I year ECE (B) and 2 students from II-year ECE A) involved in video shooting in front of the canteen on 29/5/2024. Two students were suspended for three weeks. With the severe warning and undertaking signed by their parents, one student was fined Rs.10,000/- towards poor student's welfare fund, other one fined Rs.5,000/- and next one Rs.3,000 depends their involvements in the issue.
4. Two students from III-year IT were caught for scribbling their names in the department wall on 19/8/2024. With the severe warning and undertaking signed by their parents, both were fined Rs.2000 each towards poor student's welfare fund.

5. One student from II-year AI damaged washroom closets connector pipes, and broke the rest room board on 10/9/2024. With the severe warning and undertaking signed by their parents, he was fined Rs.10,000 towards poor student's welfare fund.
6. A boy student from III-year AI, and a girl student from II-ECE misbehaved in the incubation center on 3/9/2024. With the severe warning and undertaking signed by their parents, both were suspended for two weeks and fined Rs.10,000 each towards poor student's welfare fund.
7. Three students from II-year CSE created Instagram account in the name of SXC-CSE in which they uploaded the following videos on 21.09.2024. Lecturer of staff inside the class room, lab session, students watching cricket in mobile while a staff was teaching which defamed the reputation and brand of the institution. All the students were suspended for two weeks immediately. With the severe warning and undertaking signed by their parents, they were fined Rs. 10,000 each towards poor student's welfare fund.
8. Three students from I year CSE created an Instagram account in the name of SXC-CSE-24-28 in which the first-year inauguration speech of Correspondent was criticized and uploaded on 21.09.2024. All the students were suspended for one week immediately. With the severe warning and undertaking signed by their parents, two students were fined Rs. 2,500 each towards poor student's welfare fund. One student received TC.
9. A student from II-year Mech manhandled with another Student during the break time on 10/10/2024. With the severe warning and undertaking signed by their parents, he was suspended for two week and fined Rs.5000 towards poor student's welfare fund.
10. Five students from II-year MBA posted vulgar words about a girl in their class in Instagram on 15/10/2024. All were suspended for two weeks immediately. With the severe warning and undertaking signed by their parents, two students were fined Rs.5000 each and other three were fined Rs.7500 each towards poor student's welfare fund.
11. A student from I year CSE sent unwanted messages to one of his classmate (girl). He was suspended for two weeks. With the severe warning and undertaking signed by their parents, he was fined Rs.10,000 towards poor student's welfare fund.
12. A student from III-year AI was suspended for attending the class with suspicion of alcohol consumption and carried drugs in his bag on 15.11.2024. He was suspended ten days. With the severe warning and undertaking signed by their parents, fined Rs.10,000 each towards poor student's welfare fund.

4. Discussion and Decisions

- It is planned to conduct the next meeting during February 2024.

- Planned to allocate 3 to 4 securities in the main gates to check the students uniform in the morning.
- Security staff should be trained and a meeting should be conducted.
- No strangers should be allowed without visitor's ID.
- If a student is booked for any disciplinary issues for more than 3 times an automatic fine scheme should be added. And the same should be integrated with parent app to notify the violations regularly.
- Automatically the no due certificate should be generated after clearing all the disciplinary issues.
- Planned to introduce one more option in the SXCCE-APP "Damage to college property".
- Keep steel rack in all the staff room for locking the mobile phones of students.
- Faculty can be insisted to take the attendance every hour within first 5 minutes of the class.

Principal thanked all the members and the meeting came to an end at 4.30 PM.



Dr.F.Ramesh Dhanaseelan
Professor, Dept. of
Computer Applications



Dr.V.Christus Jeya Singh
Vice-Principal & Dean-Student
Affairs



Dr.J.Maheswaran
Principal



Dr.S.Absa,
Asst.Prof., Dept. of ECE



Dr.S.Frank Stephen,
Asst.Prof., Dept. of Civil Engg.



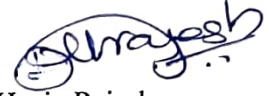
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Engineering.



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